

Appendix 'F': Procedural Outline For Team Expansion

A new team applicant, except for the SRD, shall be considered as any person(s) who submit a Letter of Intent and an Expansion Team Application Deposit to the respective division's Vice-President and/or Director of Playing Operations. Such application shall only be made on the intention of fielding an expansion team within the BSL upon conclusion of the then current season. The procedures, as follows, shall be complied with by the Executive Committee and Operating Committee:

Prior to or as at January 31st

The team expansion Letter of Intent and Expansion Team Application Deposit are to be received by the respective division's Vice-President and/or Director of Playing Operations prior to or as at January 31st. If the team expansion Letter of Intent and Expansion Team Application Deposit have not been received by January 31st, any new team application received shall be considered for the subsequent season upon conclusion of the then current season. The Vice-President and/or Director of Playing Operations are to advise on the required team particulars, the BSL's decision and timeline for team expansion process, and Performance Bond requirement.

Team particulars shall be submitted in writing to the respective division's Vice-President and/or Director of Playing Operations within one (1) week of notice being given. At minimum, team particulars/details shall include:

- Proposed team name;
- Proposed team colours;
- Team Representative/Convenor and Assistant Convenor personal information;
- A list of ten (10) prospective team players and their personal information;
- Financial strength of the team; and
- Sponsorship, if applicable.

Prior to or as at February 28th

The Operating Committee and expansion Team Representative(s) shall meet to discuss the Letter of Intent and team particulars/details received in writing. The Operating Committee, with approval from the Executive Committee, shall either accept or deny entry into the BSL based upon the league's goals and objectives as outlined in the Constitution, Articles and By-Laws of The Burlington Soccer League Inc.

If accepted, the expansion team shall immediately post a Performance Bond as outlined in appendix 'B'.

The Expansion Team Application Deposit shall be returned to the applicant only upon meeting the league's stated written requirements and representation being made at the requested meeting. If a new team applicant fails to adhere by the stated timeframes, fails to provide the required team particulars, and/or fails to make representation, the Expansion Team Application Deposit shall be deemed to be fully earned by The Burlington Soccer League Inc. If an applicant's Expansion Team Application is denied by either the Executive Committee or Operating Committee, the applicant's Expansion Team Application Deposit shall be returned to the applicant.